

# Biennial Review of Umpqua Community College's Drug and Alcohol Abuse Prevention Program – June 2018

## I. Introduction to Biennial Review

Federal Drug-Free Schools and Campuses Regulations require institutions of higher education to conduct a biennial review of their alcohol and other drugs programs and policies. The purpose of the review is to determine program effectiveness and consistency of policy enforcement in order to identify and implement any necessary changes. UCC will perform a review every two years. Each report will review the Drug and Alcohol Abuse Prevention Program's effectiveness for the previous two academic years.

### A. **Research Methods and Data Analysis Tools for Biennial Review**

The required review has three objectives:

1. To determine the number of drug and alcohol-related violations and fatalities that occurred on campus or as part of UCC-sponsored activities that were reported to UCC officials in the previous two calendar years;
2. To determine the number and type of sanctions that are imposed by UCC as a result of drug and alcohol-related violations and fatalities on campus or as part of UCC-sponsored activities in the previous two calendar years; and
3. To determine whether sanctions for violations of the applicable standards of conduct pertaining to the unlawful possession, use, or distribution of illicit drugs or abuse of alcohol were consistently applied.

UCC uses a variety of methods and tools to conduct the biennial review of its Drug and Alcohol Abuse Prevention Program. The various tools used for this biennial review include:

- Student Services records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken
- Security Office records regarding incidents that reported the use or abuse of alcohol and other drugs including any available information from local law enforcement
- Human Resources Office records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken

Future tools that may be used to complete the biennial review may also include:

- Campus surveys including students and employees
- Interviews with students and employees
- Evaluation of programs used to assist with the prevention of drug and alcohol use and abuse that were administered during the academic years being evaluated by the biennial review

### B. **Responsible Offices and Officials for Biennial Review**

UCC's commitment to a drug and alcohol free environment is a campus wide effort. The following offices and officials work together to produce the biennial review, which is submitted to the President and Senior Leadership Team for approval by June of each even numbered year:

- Dean of Student Services
- Human Resources Director
- Director of Facilities
- Chief of Security
- Athletics Director
- Provost
- Chief Financial Officer

**C. Approval of Biennial Review**

UCC's biennial review of its Drug and Alcohol Abuse Prevention Program is evaluated and approved by the Senior Leadership Team and the President of the College; The Biennial Review is presented to the Board of Education as an informational item when it has been approved by SLT and the President of the College.

**D. Availability of Biennial Review**

UCC's biennial review is available to current and potential students, employees, and the general public via UCC's Consumer Information webpage (<http://www.umpqua.edu/about/facts-visitor-information/consumer-information>)

**II. Explanation Regarding the 2017 Biennial Review**

This is UCC's first review regarding drug and alcohol use and abuse by students and employees, and serves as our response to the Department of Education Program Review conducted on campus from JUNE 12 – 16, 2017. The Department of Education (ED) Program Reviewers have not formally approved UCC's DAAPP program as of the date of this review. The next DAAPP review will occur in Spring 2018, according to newly developed Board Policy and Administrative Procedure 346.01 – Drug and Alcohol Abuse Prevention Program.

**III. Enforcement and Consistency of Disciplinary Sanctions**

UCC is a drug and alcohol abuse free campus. The College abides by all drug and alcohol related policies, regulations and laws, and imposes consistent disciplinary sanctions against those students and/or employees who violate the approved Board Policies and laws consistent with local, state, or federal law. Because only one offense was recorded in the past two years, there is insufficient data to determine whether irregularities or inconsistencies were applied in the disciplinary action or sanctions determined.

UCC strives to handle each offense in a manner in which individuals are treated fairly, consistently, and in accordance with the policies and procedures established and approved by the Board of Education. Should a student feel that disciplinary action taken or not taken was unfair or inconsistent with UCC's Student Code of Conduct regarding drug or alcohol use or abuse on campus, they should contact the Dean of Student Services. Should an employee feel that disciplinary action taken or not taken was unfair or inconsistent with any drug or alcohol use or abuse policy, they should contact their Association and the Human Resources Office. All such concerns are taken seriously.

**A. Students**

The data below represent the number of drug and/or alcohol offenses committed by students in the previous two academic years.

Calendar Year	Number of Offenses	Outcomes/Action Taken
2016	0 reported offenses	No reported outcomes or action
2017	1 reported offense	Student code of conduct was followed through a hearing; student was suspended for up to one year, but given an opportunity to return after documented completion of a program.

In 2017, one student was reported to be under the influence while on campus. UCC followed the Student Code of Conduct, including a formal hearing. Based on the evidence and severity of the situation, the hearing panel, which included a student representative, determined that the student would be suspended for one year. However, the panel used a restorative model to inform their decision and gave the student an opportunity to return to school sooner, if the student could document that they had completed a program for substance addiction/abuse.

**B. Employees**

The data below represent the number of drug and/or alcohol offenses committed by employees in the previous two academic years.

Calendar Year	Number of Offenses	Outcomes/Action Taken
2016	0 reported offenses	No reported outcomes or action
2017	1 reported alcohol offense	An off-duty employee was on premises; supervisor assessed condition; no threat determined and the employee left campus

**IV. State of the Drug and Alcohol Abuse Prevention Program Goals and Achievement**

Umpqua Community College is committed to providing an academic and working environment free from the abuse of drugs and alcohol and intends that the Drug and Alcohol Abuse Prevention Program will guide us toward achieving that goal. The College recognizes that students and employees may have struggles with drug and alcohol abuse and addiction issues; UCC provides resources and support to help students and employees successfully address those struggles. In the past, UCC has provided inconsistent offerings with regard to drug and alcohol abuse and prevention programming—including online Safe College workshops to students in the Spring of 2017, and two workshops during Winter 2017. But other programs and resources offered from 2015 – 2017 are not available. With the development of the DAAPP, these efforts will be more intentional and systematic. At this time, we are not able to adequately determine whether the program helps us

meet any long-term achievement goals. The next two years of data collection, DAAPP interventions and programming, and other supports will assist our campus in setting goals towards creating:

- A drug and alcohol abuse free campus
- Educated students and employees, who know and understand the effects of drug and alcohol abuse in their lives
- Fair and consistent application of disciplinary action in regard to the violation of UCC's drug and alcohol policies

## **V. Drug and Alcohol Abuse Prevention Program Strengths and Weaknesses**

### **A. Strengths**

- UCC has created a DAAPP and has energy around implementation of the DAAPP to create a healthy and safe college campus.
- UCC has committed employees who will assist in implementing the DAAPP and evaluating its effectiveness.
- UCC has utilized the SafeColleges training for employees and students, has sent an email each term to students regarding the DAAPP, and is invested in ensuring that employee and students have access to resources in the community and on campus, when necessary.
- UCC has already begun implementing the training and programming indicated by the DAAPP and will continue to develop additional programming to ensure successful DAAPP adoption.

### **B. Weaknesses**

- Because we have not had a DAAPP in the past two years, it's possible that our data are not as accurate and/or complete as we would like to see.
- Because we have not had a DAAPP in the past two years, our prevention programming has not been as intentional and systematic as we want it to be.
- UCC is the home of the Southern Oregon Wine Institute (SOWI). As an institution with a Viticulture and Enology curriculum, we may have to determine how the DAAPP fits into campus culture, without negatively impacting the operations of SOWI, while also ensuring that the operations of SOWI are not adversely impacted by the necessary consumption of the product by the instructors and students in the program.

## **VI. Procedures for Distributing Annual Drug and Alcohol Abuse Prevention Program Notification to Students and Employees**

**A. Students.** Notification of the information contained in the DAAPP is distributed to all currently enrolled students each term via e-mail and also reviewed in Student Orientation. The DAAPP is also available for review online at [www.umpqua.edu/daapp](http://www.umpqua.edu/daapp).

**B. Employees.** Notification of the information contained in the DAAPP is distributed to all current employees of the college on an annual basis via a staff/faculty e-mail. A hard copy of the DAAPP is included in each New Employee Welcome Packet and reviewed at New Employee Orientation. The DAAPP is also available for review online at [www.umpqua.edu/daapp](http://www.umpqua.edu/daapp).

**VII. Contact Information for Additional Questions**

Students, employees, or any other interested party that would like additional information regarding UCC's efforts to maintain a drug and alcohol free campus should contact April Hamlin, the Dean of Student Services at 541-440-7860 or at [april.hamlin@umpqua.edu](mailto:april.hamlin@umpqua.edu) .