



Dear UCC Campus Community,

In our continued commitment to keep you informed regarding UCC activity involving COVID-19, here are current College updates (as of Monday, March 23).

Today, Governor Kate Brown issued an executive order telling Oregonians to stay at home to the maximum extent possible. Called '[Stay Home, Save Lives](#),' the governor's order includes guidance and directives for social and recreational gatherings, social distancing when outside of the home, and outdoor recreational activities. UCC is already in compliance with the governor's order. The College has determined its essential and non-essential workers. Those who can work remotely have been identified. Those who remain working on campus are to maintain social distancing measures.

Here are the latest actions involving UCC:

- The UCC campus remains closed to the general public and external groups.
 - Essential employees continue to work on campus and offer as many virtual services as possible.
- As of today (March 23), key card access is restricted to the buildings where employees are assigned to work. For any meetings that are scheduled between people and small groups on campus, please hold these meetings via Zoom. If you need assistance, contact the IT HelpDesk.
- The UCC Library is closed to everyone, including students.
 - Students who need access to a computer or the internet for the purposes of enrolling or online course participation are encouraged to visit the Open Computer Labs located in Wayne Crooch Hall (WCH) Rooms 11, 12, and 17. The lab will be open 8:30 a.m. to 4 p.m., Monday through Friday.
- The [Coronavirus Information](#) webpage has been updated to include information regarding UCC's Library services.
- UCCOnline is working remotely. For help with getting your class materials online in Canvas and how to use Zoom, contact the team in the following ways:
 - Email: ucconline@umpqua.edu.
 - Voicemail: (541) 440-7685.
 - 24-hour Canvas support hotline: 1 (855) 782-5890.
 - Additional resources are posted to the Faculty Resources section on [MyUCC](#).
- Many questions have arisen regarding UCC's commencement ceremony scheduled for Friday, June 12. A decision will be made by Friday, April 17.
- Last Friday (March 20), a meeting was held to determine which face-to-face (F2F) programs the College could continue under exemptions to the governor's guidance. At

this point, the following programs have limited components that will be allowed to be F2F, while other components are delivered online: Nursing, Truck Driving, CPR, and Wildland Firefighting. The final decision regarding these possible exemptions will be forthcoming.

To recap, here is what UCC is currently doing:

- Phone conferences with HECC are scheduled for every day this week. College administrators will continue to actively participate in these calls with our higher education peers and partners.
- We will continue to provide any pertinent communication to students and employees.

What you can continue to do:

- Practice good hygiene. [Prevention measures](#) for COVID-19 are similar to those used to safeguard against the common cold and flu.
 - Avoid contact with people who are sick.
 - If you don't feel well, **stay home**. Contact your supervisor or instructor if you need to be absent from work or school.
 - Thoroughly wash your hands often with soap and water.
 - Avoid touching your eyes, nose, and mouth with unwashed hands.
 - Cover your nose and mouth with a tissue or your sleeve when coughing or sneezing.
 - Clean and disinfect shared surfaces and objects that are frequently touched.
- Make sure you are set up to receive campus alerts via AlertSense. This is a good time to make sure your contact information is up-to-date to receive emergency notifications.
 - Banner Self-Service → Personal Information → View/Update Emergency Alert Contact Information.
- Avoid unnecessary contact with others; consider waving instead of shaking hands.

The Oregon Health Authority has basic information here: www.healthoregon.org/coronavirus; links to other resources that might be helpful are also included.

Please remember to stay home if you are sick or if you need to care for a family member who is sick. Everyone has individual circumstances. You are encouraged to contact your supervisor and Human Resources regarding your individual situation.

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